Circular-1

Sub: Rajasthan Yuva Vikas Prerak Internship Program

Rajasthan Yuva Viukas Prerak Internship Program is hereby initiated with an objective of ensuring outreach of benefits of flagship government schemes to the beneficiaries residing in every nook and corner of the state.

Government of Rajasthan is implementing a number of flagship programs and important development schemes, like Bhamashah Scheme, Bhamashah Swasthya Bima Yojana, Annpoorna Bhandars Yojana, Swachh Bharat Abhiyan and Mukhya Mantri Jan Suraksha Abhiyan. State Government aims to develop a talented pool of Yuva Vikas Preraks (YVPs) who have a passion for working with all the stake holders, especially various segments of civil society and have the potential to become change catalysts.

The Yuva Vikas Preraks would be assigned task to generate awareness and enhance capacity to ensure that people are able to take benefit of government schemes. YVPs would play the role of facilitators for effective spread of development schemes, financial inclusion and decentralized planning. The detailed guidelines are enclosed herewith at annexure'A'.

Encl: as above

(Akhil Arora)
Secretary, Planning

Copy to Following for information and necessary action:
1. Secretary to the Hon’ble Governor.
2. Secretary to Hon’ble Chief Minister.
3. PS to Chairperson State Finance Commission
4. Sr.DS to Chief Secretary
5. Principal Secretary, Finance.
6. All Additional Chief Secretary /Principal Secretary / Secretary
7. Member Secretary, State Finance Commission
8. All Divisional Commissioners/ District Collectors.

(Om Prakash Bairwa)
Director & Joint Secretary
Government of Rajasthan
Planning (Economics & Statistics) Department

No. Est./DES/MISC/Yuva/108/2016
Dated 24-06-2016

Order

Rajasthan Yuva Vikas Prerak Internship Program has been initiated vide circular No Est./DES/MISC/Yuva/108/2016 dated 24.06.2016, an advisory Committee under the program is hereby constituted as under:

1. Chairperson, State Finance Commission
2. 3 Nominees from Academia
   (nominated by government)
3. Joint Secretary, Planning (Monitoring)
4. Director, Economics & Statistics

The Committee will deliberate and decide on issues pertaining to:

a. Selection procedure of interns.
b. Activities to be undertaken by the interns.
c. Key Performance Indicators for evaluation of performance.
d. Periodic reviews of assigned work to interns.
e. Any other functional decision.

(Akhil Arora)
Secretary, Planning

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(Om Prakash Bairwa)
Director & Joint Secretary
Government of Rajasthan
Planning (Economics & Statistics) Department

No. Est./DES/MISC/Yuva/108/2016

Dated 24.6.2016

Order

Rajasthan Yuva Vikas Prerak Internship Program has been initiated vide circular No. Est./DES/MISC/Yuva/108/2016 dated 24.06.2016, a Project Management Unit (PMU) is hereby constituted as under:

1. Director, Economics & Statistics
2. Accounts Officer, DES
3. 5 Nominees from Academia (nominated by Advisory Committee)
4. Joint Director (Administration)

Chairman
Member
Members
Member Secretary

The Project Management Unit will be responsible for implementation of scheme. For effective implementation PMU will take action regarding:

1. Selection of Interns.
2. Training and capacity building.
4. Any other activity for effective implementation of program.

(Akhil Arora)
Secretary, Planning

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(Om Prakash Bairwa)
Director & Joint Secretary
GOVERNMENT OF RAJASTHAN

RAJASTHAN YUVA VIKAS PRERAK
INTERNSHIP PROGRAM
(RYVP)
GUIDELINES

DIRECTORATE OF ECONOMICS & STATISTICS
DEPARTMENT OF PLANNING
Rajasthan Yuva Vikas Prerak Internship Program

(RYVP)

INTRODUCTION:

Government of Rajasthan is implementing a number of flagship programs and important development schemes, like Bhamashah Scheme, Bhamashah Swasthya Bima Yojana, Annapoorna Bhandars Yojana, Swachh Bharat Abhiyan and Mukhya Mantri Jan Suraksha Abhiyan.

State Government aims to develop a talented pool of Yuva Vikas Preraks (YVPs) who have a passion for working with all the stake holders, especially various segments of civil society and have the potential to become change catalysts. The YVP would be assigned task to generate awareness and enhance capacity to ensure that people are able to take benefit of government schemes. YVPs would play the role of facilitators for effective spread of development schemes, financial inclusion and decentralized planning.

These YVPs would be selected through campus selection. There would be 3 YVPs in each district. This is purely an internship program and does not provide any type of employment or guarantee for any employment in future.

NODAL DEPARTMENT:

Planning Department is the nodal department and. Directorate of Economics & Statistics is responsible for implementation of the program. Chairperson, State Finance Commission would be heading an advisory committee to take functional decisions. A Project Management Unit will be established in Directorate of Economics & Statistics to implement the scheme under guidance and supervision of advisory committee.
MANAGEMENT STRUCTURE:

a. Advisory Committee –
   i. Composition –
      • Chairperson, State Finance Commission – Chairman
      • 3 nominees from Academia (nominated by government).
      • Jt. Secretary, Planning (Monitoring).
      • Director Economics & Statistics – member secretary.

   ii. Roles –
      • Selection criterion.
      • Training structure and curriculum.
      • Activities and KPI for interns.
      • Any other functional decision.
      • Periodic reviews.

b. Project Management Unit –
   i. Composition –
      • Director Economics & Statistics – Chairman
      • One member from Accounts Cadre (of DES)
      • 5 nominees from Academia (nominated by Advisory Committee).
      • Jt. Director, DES – member secretary.

   ii. Roles –
      • Selection of Interns.
      • Training and capacity building.
      • Management and monitoring.
      • Any other activity for effective implementation.
DURATION OF YVP INTERNSHIP:

The Yuva Vikas Preraks would be taken on board for a maximum period of 2 years. They will be selected for an initial period of 1 year and the extension upto maximum period of 2 years would be based on their performance which would be assessed quarterly by the Project Management Unit (PMU) of DES. In case of unsatisfactory performance their tenure can be terminated at any point of time, with-out any advance notice.

STRUCTURE OF YVP INTERNSHIP:

Structure of YVP internship would be as follows:

- PMU of DES will directly monitor the YVPs through web-enabled system based on various indicators (KPIs).
- A three weeks induction program about flagship programs and development schemes alongwith government functioning would be given to initiate the internship at HCM-RIPA/ IGPRS/Any other suitable location. PMU will ensure training based on structure prescribed by Advisory Committee. Faculty for the training would be paid visiting charges as per norms of HCM-RIPA.
- The YVP would be responsible to motivate the people about flagship programs and development schemes, financial inclusion and decentralized planning.
- The role of YVP would be of facilitator regarding above.
- The YVP would submit online reports to PMU in DES.
- On successful completion of internship, a certificate would be issued by PMU in DES.
ELIGIBILITY CRITERIA FOR SELECTION OF YVPs:

- Newly passed out Post-Graduate or students in Final year/ semester of Post-Graduate course or students of Doctoral course in the field of Development Studies/ International Development/ Political Science/ Economics/ Statistics/ Sociology/ Public Policy/ Finance/ Management/ Engineering from a reputed University.¹
- Young Professionals/Scholars.
- Excellent communication/ presentation / intra-personal skills.
- Well versed Information Technology skills (MS Office including MS Word, Power Point, Excel and other similar programs on alternative platforms).
- Age between 18-35 years (on 01.01.2017).

LIST OF INSTITUTES FOR SELECTION OF YVPs:

An illustrative list of institutions, students of which are eligible for participation in the program is as follows:

- IITs/ NITs/ BITS, Pilani
- IIMs/ premier Management Institutes
- Central Universities
- Delhi School of Economics
- School of Social Sciences in JNU, New Delhi
- Tata Institute of Social Sciences
- St. Stephens College/ Sri Ram College of Commerce/ Lady Sri Ram College
- Universities and colleges of Rajasthan

Other institutes, as deemed appropriate, may be added to this list.

¹ In case of Engineering stream, the students of Graduation would also be considered.
SELECTION PROCEDURE OF YVPs:

- Campus interview would be undertaken for selections.
- A team of not less than 3 members from PMU would be responsible for selection. Multiple such teams may conduct simultaneous campus interviews.

STIPEND TO YVPs:

- The selected YVPs will be given a lump-sum stipend of Rs. 25,000 per month.
- YVPs shall be paid a lump-sum amount of Rs. 2,500 per month as communication allowance for use of their own laptop along with internet.

CERTIFICATE OF INTERNSHIP:

The performance of YVPs will be assessed by PMU on the basis of their monthly performance report available on-line with DES. A certificate will be awarded to each YVP on completion of the internship.

No certificate will be awarded if the YVP leaves the internship before completion. State Government reserves the right to terminate any internship at any point of time without any obligation to cite reasons.