

Government of Rajasthan
Administrative Reforms (Group-3) Department

No.F.6(29)AR/Gr-3/2017

Jaipur, dated: 07.09.2017

Order

A Steering and Co-ordination Committee under the chairmanship of Chief Secretary is hereby constituted for time bound implementation of major Infrastructure Projects. Constitution of the Committee would be as under –

i. Chief Secretary	Chairman
ii. Addl. Chief Secretary, Finance	Member
iii. Addl. Chief Secretary, Forest & Environment	Member
iv. Addl. Chief Secretary, Revenue	Member
v. Addl. Chief Secretary, U.D.H.	Member
vi. Pr. Secretary, L.S.G.	Member
vii. Addl. Chief Secretary/Pr. Secretary/Secretary of concerned Administrative Department	Members
viii. Pr. Secretary, Planning	Convener

Terms of Reference of the Committee would be as under –

- i. Committee would deliberate on following types of projects –
 - a. Projects above Rs. 100 Crores pertaining to Infrastructure Departments.
 - b. Projects facing delays of more than 3 years over the prescribed time schedule.
 - c. Projects referred by Hon'ble Chief Minister or Chief Secretary, looking to the importance of the project concerned.
 - d. Projects referred by concerned Administrative Departments, due to bottlenecks arising out of inter-departmental issues.
- ii. Committee would look at following issues for expeditious and timely resolutions –
 - a. Land Acquisition.
 - b. Land Allotment.
 - c. Environment and Forest Clearances.
 - d. Project Design – Technical and Financial.
 - e. Utility Shifting.
 - f. Procurement & Tendering.
 - g. Contract Management.
 - h. Budget Management and Financial Phasing.
 - i. Any other issue becoming a bottle neck for the timely completion.
- iii. Committee could call officials from any other department or organization as Special Invitee for a particular meeting looking to the requirement.
- iv. Committee to put up specific proposals related to Government Process Re-engineering in relation to the provisions of RTPP Act, Procurement Laws / Rules, Public Works Manual and other similar Acts/Rules/ Guidelines so as to

expedite tendering process and execution of projects on the ground. This exercise be carried out within a fortnight.

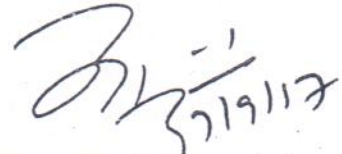
- v. Committee to put up specific proposals for carrying out government process re-engineering related to other aspects of project execution as may come to its notice from time to time.

Role of the Project Sponsoring Administrative Department would be as under-

- i. Information in relation to identified projects be provided by way of agenda for discussion in template as given at Annexure 'A'.
- ii. Put up the projects facing hurdles in time bound implementation.
- iii. Take action on the directives of the Committee.
- iv. Constitute a Project Management Unit at Head Office, where in the officers/consultants assigned should be trained specifically in relation to Forest/Environment Clearances. Further, the team of PMU should be responsible for personal pursuance with all stakeholders.
- v. Appoint a 'Mentor' of appropriate seniority for each of the project covered by the Committee. Scope of works for Mentors would be as under -
 - a. Pursue and co-ordinate with various departments and agencies to ensure implementation of decisions of the Committee.
 - b. Ensure day to day personal follow up with all the stakeholders for time bound implementation.
 - c. Timely escalation of bottlenecks, not getting resolved at his level.

Meetings of Committee can be convened as per requirement. The Planning Department would be the Administrative Department of this Committee.

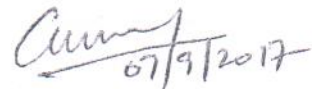
By Order,



(Dr. Prem Singh Charan)
Dy. Secretary to Govt.

Copy to forwarding for necessary action -

- i. Pr. Secretary to Chief Minister.
- ii. Sr. D.S. to Chief Secretary.
- iii. Addl. Chief Secretary, Finance.
- iv. Addl. Chief Secretary/Pr. Secretary/Secretary
- v. Jt. Secretary (Monitoring), Planning Department, Secretariat, Jaipur along with spare copies of orders for delivering to all concerned. (Ref. No. F.1(174)plan/Gr.3/2017)



(K.K. Khandelwal)
Section Officer

Project Title

Administrative Department:

Salient Features of the Project	
(i.) Number of towns & villages to be benefitted	
(ii.) MLA Constituency	
(iii.) Parliamentary Constituency	
(iv.) Population to be benefitted	
Date of Sanction of Project	
Date of Issue of Work Order	
Project Start Date	
Initial Date of Completion of Project	
Revised Date of Completion of Project	
Time Overrun	
Cost of Project	
Revised Cost	
Total Funds Released so far	
Total Expenditure	
Forest Clearance	
Status of Land	
Misc :	

Brief Description of the Project:

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Issues & Difficulties*:

Category	Date	Issue	Officers Involved
1. Land Acquisition – <ul style="list-style-type: none"> ▪ Appointment of LAO ▪ Report from Collector ▪ Disputes ▪ Award ▪ Disbursement ▪ Mutation 			
2. Environment Clearance– <ul style="list-style-type: none"> ▪ Application Preparation ▪ Query/Rejection 			
3. Forest Clearance – <ul style="list-style-type: none"> ▪ Land Identification ▪ Application Preparation ▪ Query/Rejection 			
4. Forest Right Act – <ul style="list-style-type: none"> ▪ Land Identification ▪ Application Preparation ▪ Query/Rejection 			
5. Design Changes			
6. Tendering			
7. Contract Management			
8. Utility Shifting			
9. Budget/Funding			
10. Others (Specify)			

** The issues are by way of illustration. For every project relevant issues are to be highlighted (including those at the level of Administrative Department itself).*