

GOVERNMENT OF RAJASTHAN
Planning (Manpower) Department

No.F.5(101)/Plan/MP/Gr.VII/81

Dated: September 27, 1999

C I R C U L A R

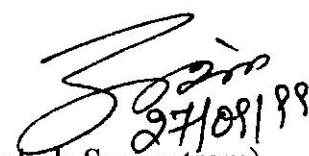
SUBJECT: Foreign visits of Officers / Employees of the State Government / Corporations / Boards - obtaining the prior approval of the Chief Minister - procedure for.

It has been observed that the decision regarding officers / employees who would be undertaking foreign visits for training, study tours, visits abroad under specific contracts etc. are being taken by the Departments concerned before the case is submitted for the approval of the Chief Minister. Also, the proposals are submitted for the approval of the Chief Minister just about when the visits are to take place.

In supersession of all previous instructions in this regard it is hereby directed that in future all matters pertaining to foreign training / visit of Officers / Employees of the State Government / Corporations / Boards should be submitted for the approval of the Chief Minister at the initial stage of nomination of the individual officers for such training / visit and the nominations shall be deemed to be final only after the approval of the Chief Minister. All further action relating to such foreign trainings / visits (like forwarding the names of officers to Government of India, submitting their nomination forms to external funding agencies / Universities / other training institutions etc.) shall be initiated only after the nominations have been approved by the Chief Minister. Once the Chief Minister has approved the nomination of officers for such foreign training / visit at the initial stage, subsequent approval of the Chief Minister for the actual foreign training / visit would not be necessary.

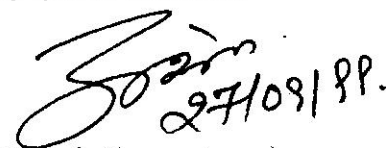
Once the Chief Minister has approved the names of officers to be nominated for any foreign training / visit, normally no change shall thereafter be made by the Departments in the list approved. However, if for any compelling and unavoidable reasons the Department subsequently wants to make any change in the list of officers to be nominated for the foreign training / visit, the same shall be done only with the prior approval of the Chief Minister.

All Principal Secretaries / Secretaries / Heads of Departments may ensure strict compliance of these instructions. Finance Department and Planning (Manpower) Department will not entertain any case of foreign training / visit abroad unless these instructions have been complied with.


27/09/88
(Ashok Sampatram)
Secretary to Government

Copy for information and necessary action to :-

1. All Principal Secretaries / Secretaries to Government
2. Private Secretaries to all Ministers / Ministers of State
3. All Heads of Departments
4. Private Secretary to Chief Secretary
5. Secretary (I) to Chief Minister / Secretary (II) to Chief Minister
6. Guard File


27/09/88
(Ashok Sampatram)
Secretary to Government