

## **Projects Monitoring Unit (PMU)**

The Projects Monitoring Unit (PMU) was constituted in the State, consequent to the guidelines/instructions received from the Deptt. of Economic Affairs, Govt. of India, New Delhi with the objective of monitoring various aspects relating to the Externally Aided Projects in the State. The PMU began to function under the joint control of the Finance and Planning Department of the State. However, a decision has now been taken that the PMU will be housed in the Planning Deptt.

Furthermore, a decision has also been taken to constitute an inter-departmental High Power Standing Committee to take decisions relating to project proposal, financial allocations, terms of assistance, etc. The Committee will be chaired by the Chief Secretary and the Pr. Secretary, Finance, Secretary, Planning Deptt. and the Secretary to the concerned administrative department will be members of the Committee. Special Secretary, Plan and Director, PMU will be the convener.

### **The functions of the PMU would be as follows:**

1. Timely supply of information about various sources of the finance, the terms and conditions that governs the EAPs.
2. Identify possible projects either suo-moto or through projects ideas submitted by other department/agencies.
3. To arrange preparation of new project proposals.
4. Submission of the PDR/Project proposals for approval before the Standing Committee.
5. To arrange initial dialogue/interaction with the external agencies.
6. Formal submission of the project to DEA, GOI.
7. Active participation in the negotiation arranged by the concerned Administrative Department with the external agencies for project assistance.
8. To work with PPT (Project Planning Team) at the time of the preparation of the project preparation by the concerned department.
9. Maintenance of data base records of EAPs.
10. Prepare monthly financial/physical progress of the EAPs.
11. To organise the monthly/quarterly review meetings chaired by Chief Secretary/Pr. Secretary, Finance/Secretary, Plan/Special Secretary, Plan & Director, PMU.
12. Protocol for Foreign delegation/ mission.