

राजस्थान सरकार  
सांख्यिकी विभाग  
आर्थिक एवं सांख्यिकी निदेशालय  
योजना भवन, तिलक मार्ग, जयपुर।

क्रमांक:-एफ.5(53)/सी.ओ.आई/सम/डीईएस/2019/ 1109 जयपुर दिनांक:- 24/9/2019

जिला कलेक्टर  
समस्त।

विषय:- जनगणना-2021 हेतु मास्टर ट्रेनर्स नियुक्त करने बाबत।  
संदर्भ:- भारत के महारजिस्ट्रार एवं जनगणना आयुक्त का अ.शा. पत्रांक 21099/22/2019-  
ट्रेनिंग दिनांक 12 सितम्बर, 2019

महोदय,

उपरोक्त विषयान्तर्गत भारत के महारजिस्ट्रार एवं जनगणना आयुक्त, गृह मंत्रालय, नई दिल्ली से प्राप्त अ.शा. पत्र (प्रति संलग्न) कर निवेदन है कि जनगणना-2021 में मकान सूचीकरण, जनगणना एवं राष्ट्रीय जनसंख्या रजिस्टर के कार्य को सम्पन्न कराने हेतु मास्टर ट्रेनर्स की नियुक्ति पत्र में दिये गये निर्देशानुसार वांछित सूचना संलग्न प्रपत्र-2 के अनुसार तैयार कर 26.09.2019 तक ई-मेल द्वारा जनगणना कार्य निदेशालय राजस्थान जयपुर को भिजवाते हुये, इस विभाग को भी सूचना भिजवाया जाना सुनिश्चित करावे।

संलग्न- उपरोक्तानुसार।

भवदीय



(रणवीर सिंह)

संयुक्त निदेशक (समन्वय)

प्रतिलिपि :- निदेशक, जनगणना कार्य निदेशालय, राजस्थान, जयपुर को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।



संयुक्त निदेशक (समन्वय)

Re: D.O. from the Registrar General and Census Commissioner, India regarding selection of Master Trainers for Census 2021

Gopal Agrawal <gagrawal.rgi@gov.in>

Fri 13-09-2019 02:49 PM

To: csraj@rajasthan.gov.in <csraj@rajasthan.gov.in>;

Cc: Registrar General and census commissioner <rgi.rgi@censusindia.gov.in>; SANJAY <sanjay.digi@nic.in>; Ashok Arora <aka@nic.in>; aroraak <aroraak@outlook.com>; Subhash Dasgupta <dasguptas.rgi@gov.in>; ARVIND KUSHWAHA <kushwahaarvind.rgi@censusindia.gov.in>; DCO Rajasthan <dco-raj.rgi@censusindia.gov.in>;

1 attachments (394 KB)

DO\_CS\_MT\_RGI\_12092019\_Rajasthan.pdf;

Sir,

Kindly find attached the letter as per the captioned subject matter for kind and urgent necessary action at your end.

Regards,

**Dr. Gopal Agrawal, MPhil, PhD**

Assistant Director

O/c The Registrar General & Census Commissioner, India

Ministry of Home Affairs, Government of India

Sewa Bhawan, 1st Floor, North Wing

R.K. Puram, New Delhi- 110 066

Ph. 011-26107988

विवेक जोशी, भा.प्र.से.  
Vivek Joshi, IAS  
Ph.D (Economics), Geneva

भारत के महारजिस्ट्रार एवं जनगणना आयुक्त  
REGISTRAR GENERAL & CENSUS COMMISSIONER, INDIA  
भारत सरकार, गृह मंत्रालय  
Government of India, Ministry of Home Affairs



सत्यमेव जयते



2021

P. S. Gupta  
16/9

(D. B. Gupta)  
Chief Secretary

D. O. No. 21099/22/2019-Trg

मुख्य सचिव नया दिल्ली  
सचिव, गृह

12<sup>th</sup> September, 2019

Dear Sir,

4-80833/CSO/19  
17-9-19

Kindly refer to our earlier letter No. 21099/22/2019-Trg dated 18<sup>th</sup> March 2019 in which we had outlined the structure and process for training of Census functionaries for the Census of 2021. We had also indicated the role of select State Administrative Training Institutes (ATIs) in the training of Master Trainers and nomination of National Trainers.

2. We are now in the process of the second phase of Training of Trainers in which we propose to train 70 National Trainers, 1,650 Master Trainers and 44,000 Field Trainers for the House-listing and Housing Census and also Updation of the National Population Register [NPR] Phases of the Census. This training is being scheduled between mid-October 2019 and mid-February 2020.

#### Requirement of Master Trainers (MTs)

3. All the 1650 Master Trainers now to be trained are to be nominated officials from the State Governments. The District-wise requirement of Master Trainers has been worked out for your state and is given at *Annexure I* and the total for your state is 92. It may be noted that the Master Trainers to be nominated must be presently posted in the District concerned (and not due for transfer before 01<sup>st</sup> March 2021) because their primary roles is to conduct the training of Field Trainers which will be imparted at the District Headquarters.

#### Criteria for Selection of MTs

4. The officer to be nominated as a Master Trainer:
- should be a Group "A" officer of the State Civil Service or Municipal Civil Service or the Directorate of Economics and Statistics or State Planning Department;
  - should be presently posted in the same district for which the nomination is proposed;
  - should have good verbal communication skills and,
  - should not be more than 55 years of age as on 1<sup>st</sup> of January 2020
5. District Magistrates/ Collectors/Deputy Commissioners should take due care to ensure that the most suitable officers are nominated. At the same time they should **not** nominate the officer whose major/primary functions will be as the nodal officer looking after all Census matters in the office of the District Magistrate/Collector/Deputy Commissioner, as he/she is likely to be heavily engaged in Census work.

एन.डी.सी.सी. बिल्डिंग-II, जयसिंह रोड, नई दिल्ली-110 001 / NDCC Building-II, Jai Singh Road, New Delhi-110 001  
Ph: +91-11-23438284/ 23438120; Fax: +91-11-23438121; e-mail: rgi.rgi@nic.in; website: www.censusindia.gov.in

भारत की जनगणना, 2021 / Census of India, 2021

### Nomination of Master Trainers

6. The nomination of the Master Trainers is to be made by the concerned District Magistrate/ Collector/Deputy Commissioner according to the total required for the district as shown in Annexure I. If the requirement shown, is zero, then that district is not supposed to nominate any Master Trainer and the training of Field Trainers of that District will be taken care of by the MTs from neighbouring District.

7. The District Magistrates/ Collectors/Deputy Commissioners should note that the officers nominated are required to attend training for developing them as Master Trainers and also, in turn, to train Field Trainers. Since the Census operations are a time-bound process, the officers nominated **must be released on time**, and without fail, for their own training, as well as, for the training of Field Trainers that they are required to conduct.

8. The nomination of the officers is to be submitted by the concerned District Magistrate/ Collector/Deputy Commissioner in the format given in **Annexure 2 by the 30<sup>th</sup> of September 2019 at the latest**. The nomination papers, in original, should be sent by **Speed Post** to the Director of Census Operations, *Rajasthan, Janaganana Bhawan, 6-B, Jhalana Dimgri, Jaipur-302004* with a separate soft copy sent by **email** to the DCO at: *dco-raj.rgi@censusindia.gov.in*. We have developed an online format for filling up Annexure - 2 on Census Management and Monitoring System (CMMS) portal and this may be used for which instructions will be sent to the District Magistrates/Collectors/Deputy Commissioners in due course.

### Training of Master Trainers

9. The Master Trainers will be required to attend a mandatory 6 (six) days training programme on the House-listing and NPR to be conducted in between the third week of November and the end of December 2019. The exact dates of the training, venue etc. will be communicated to the concerned District Magistrate/ Collector/Deputy Commissioner and the officer nominated separately in due course.

10. Once the Master Trainers have completed their training, they will be required to conduct the Training of two batches of Field Trainers sometime in January/February 2020 for which the details will be communicated separately.

11. The officers who attend the training programmes for development as Master Trainers will be entitled to receive a Training Allowance and will also be entitled to Honorarium for conducting the training of Field Trainers.

12. In view of the above, I would request you to kindly direct the District Magistrates/Collectors/ Deputy Commissioners to treat this matter as urgent and submit the nominations by Speed Post to the DCO and also on CMMS portal.

13. From our side, I am asking our Directors of Census operations to also directly get in touch with the concerned District Magistrate/Collector/Deputy Commissioner to follow up on the submission of the nominations.

With <sup>Warm</sup> regards

Yours sincerely,

Vivek Joshi  
(Vivek Joshi)

**Shri Devendra Bhusan Gupta, IAS  
Chief Secretary, Govt. of Rajasthan,  
Rajasthan Government Secretariat,  
Jaipur, PIN -302005**

Enclosed: Annexures 1 and 2

Copy to: Directorate of Census Operations, Rajasthan

**Annexure 1****Requirement of Master Trainers (MT) District-Wise for the State of Rajasthan**

Sl. No.	Name of District	No. of MT required	Sl. No.	Name of District	No. of MT required
001	Ganganagar	4	018	Jalor	2
002	Hanumangarh	2	019	Sirohi	2
003	Bikaner	4	020	Pali	2
004	Churu	2	021	Ajmer	4
005	Jhunjhunun	2	022	Tonk	2
006	Alwar	4	023	Bundi	2
007	Bharatpur	4	024	Bhilwara	4
008	Dhaulpur	2	025	Rajsamand	2
009	Karauli	2	026	Dungarpur	2
010	Sawai Madhopur	2	027	Banswara	2
011	Dausa	2	028	Chittaurgarh	2
012	Jaipur	6	029	Kota	2
013	Sikar	4	030	Baran	2
014	Nagaur	4	031	Jhalawar	2
015	Jodhpur	4	032	Udaipur	4
016	Jaisalmer	2	033	Pratapgarh	2
017	Barmer	4		<b>Total for the State</b>	<b>92</b>

**Annexure 2**

**Format for Submission of Nomination of Officers for Development as Master Trainers**

Name of the State..... Name of the District.....

Number of Officers Nominated.....

**Format for Personal Details of each Officer Nominated**

(please fill a separate sheet for each officer)

Sl. No	Field Type	Details
1	Name of the Officer	
2	Date of Birth (DD/MM/YYYY)	
3	Gender	
4	Highest Educational Qualification Attained	
5	Language Known	
6	Designation	
7	Department (Name of Office)	
8	Office address	
9	Name of District and State in which posted	
10	Email address	
11	Land line No	
12	Mobile No	

(Signature & Office Seal)

Date .....

Place..... Name of Nominating Officer .....

Designation.....