

**Government of Rajasthan  
Planning Department  
Directorate of Economics & Statistics**


No. F2/Exam/YIP/DES/2016/1042

Jaipur, Dated: 12/07/2016

**Applications are invited for Young Interns Program 2016**

Applications are invited for Young Interns Program 2016 from the students studying in reputed educational institutions and Young entrepreneurs/Innovators/employees of private sector/ Self-employed professional/scholars/educators/any other on sabbatical leave.

This is only an internship program and does not provide any type of employment or guarantee any employment in future. Illustrative list of areas of study, eligibility, procedure for selection and application form are available at website [www.statistics.rajasthan.gov.in](http://www.statistics.rajasthan.gov.in). Duly filled application form along with relevant documents should reach to the office Joint Director (Administration), Room No. G 04, Directorate of Economics & Statistics, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur by 17.00 hours on 03 August, 2016. Scanned copies of duly filled Applications form and relevant documents may also be sent by e-mail to [acp.des@rajasthan.gov.in](mailto:acp.des@rajasthan.gov.in).

  
(Om Prakash Bairwa)  
Director & Joint Secretary

# YOUNG INTERNS PROGRAM 2016

## **INTRODUCTION :**

Management of development schemes and programmes and policy and regulatory frameworks are areas within the government which could be benefitted from an outsider perspective. An academically inclined person with interest in development management can benefit immensely from getting a ring -side seat within the government, through analysis of regulations. Policy and public service delivery in general.

Young Interns Program 2016 is an internship program consisting of leveraging skill sets of students of reputed institutions or young entrepreneurs / innovators/ employees of private sector /self - employed professionals / scholars/ educators/ any other on sabbatical leave and simultaneously the individuals gain invaluable insight while working for the state Government departments/ agencies. Thus, this program would be mutually beneficial to both the stakeholders. This is purely an internship program and does not provide any type of employment or guarantee for any employment in future.

## **NODAL DEPARTMENT:**

Planning Department is the nodal department and Directorate of Economics & Statistics is responsible for implementation of the program.

## **OBJECTIVES OF THE PROGRAM:**

The objectives of the program are as follows.

- To empower the young brains to learn and spread awareness and knowledge about various government programs and services for the benefit of society and to act as a bridge between the service providers and recipients.
- To develop operational and learning skills among young scholars.
- To strengthen their research and evaluation skills in the field of public administration and development services.

- To generate interest amongst youth towards public services.
- To get independent critical analysis of Government Programs and seek suggestions for corrective measures.
- To enhance the outreach and impact of Government Schemes & Programs.
- To promote innovations in Government Schemes & Programs.

## **DURATION OF INTERNSHIP :**

Program has structured for the time period as follows:

- For internship assignment forming part of training as per curriculum of a course : 2-6 months
- For the candidates on sabbatical leave : Maximum 2 years

## **STRUCTURE OF INTERNSHIP:**

Structure of internship would be as follows:

- Intern would be linked to the administrative department / office responsible for sector of interest.
- Intern would be allotted a project for the duration / tenure of internship.
- A mentor would be appointed by administrative secretary /HoD.
- A brief orientation program covering government functioning would be given to initiate the internship.

## **ELIGIBILITY CRITERIA FOR SELECTION:**

- Graduate or Post -graduate student in the field of Development Studies/ International Development / Political Science / Economics/ Sociology / Public Policy / Finance /Management / Communications from a reputed University.<sup>1</sup>
- Young entrepreneurs, innovators. employees of private firms/ companies /think tanks, self - employed professionals ( Lawyears,Engineers, Doctors, Social Scientists, Educators etc). Also scholars or educators or any other on Sabbatical leave.
- Excellent communication / presentation / intra -personal skills.

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<sup>1</sup> Interns may have 'flextime' and may work from their residences (if decided by the mentor)

- Well versed Information Technology skills ( MS Office including MS Word, Power Point, Excel and other similar programs on alternative platforms)
- Age between 18-35 years (on 01.01.2017).
- 1-2 years of development experience in working with a non -profit, community based organization, Charity / Philanthropic organization, Aid agencies, Multilateral/ Bilateral agencies etc. will be an advantage.

## **LIST OF INSTITUTES FOR SELECTION OF INTERNS:**

An illustrative list of institutions, students of which are eligible for participation in the program is as follows:

- IITs
- IIMs
- National law Schools / Universities
- NITs
- AIIMs
- Tata institute of Social Sciences
- Delhi School of Economics
- St. Stephens College
- Sri Ram College of Commerce
- Lady Sri Ram College
- BITS, Pilani
- Indian Institute of Forest Management, Bhopal
- Indian Agriculture Research Institute, New Delhi
- School of Planning & Architecture, New Delhi
- SMS Medical College, Jaipur
- IRMA, Anand
- Centre for the Study of Science Policy in the School Of Social Sciences (JNU)
- Reputed Institutions of USA / Europe / South -East Asia, as may be determined by a Committee consisting of Additional chief secretary, HCM-RIPA; Secretary, Planning; and a member of the Chief Minister's Advisory Council.

Other institutes, as deemed appropriate, may be added to this list.

## **SELECTION PROCEDURE OF INTERNS:**

- Directorate of Economics & Statistics will invite applications from prospective Interns and carry out the selection.
- Students are required to submit their application in the prescribed format duly recommended by the head / dean of the institution along with relevant documents. Application would be essentially accompanied by a Statement of Purpose (not more than 400 words) highlighting the issue he/ she would like to work upon and the nature of project proposed.
- Applications will be scrutinized on the basis of candidate's academic record and Statement of purpose on the proposed topic of project.
- In case of young entrepreneurs / innovators/ employees of private sector/ self - employed professionals/ scholars/ educators/ any other on sabbatical leave, their academic background, area of expertise/ interest, field of & quality of innovation and experience shall be given weightage in selection .
- Scrutinized applications would be forwarded to the department responsible for sector of interest of intern and department concerned would, finally, select the interns.

## **STIPEND:**

- The selected Interns will be given a lump -sum stipend of Rs. 15,000 per month if internship taken is of less than 3 months and 30,000 per month for the entire period if it is of more than 3 month duration.
- Candidates on sabbatical leave may be given accommodation at Transit Hostel, Gandhi nagar, jaipur in addition.
- Interns may also be engaged as consultant to specific projects.

## **BOARDING / LODGING / MOBILITY AND OTHER LOGISTIC ARRANGEMENTS:**

- Accommodation to the selected Interns would be provided at Circuit House / Dak Bungalow / RTDC Guest Houses /HCM RIPA and / or other Government Rest Houses at rates applicable to Class I officers.
- Mobility support would be provided by the Government for travel to places outside the headquarter as per rules applicable to Class I officers.

- Laptop with internet access would be provided. However, interns shall be encouraged to bring their own laptops, For which they be paid a lump -sum amount of Rs. 2,500 per month .
- Special Identity Card / Secretariat Pass / CMO Pass and access to the Library will also be provided to Interns.

## **MENTOR:**

Interns would be assigned to different mentors with whom they can interact on a daily / weekly bases for support and guidance. These mentors will be senior officers who will oversee the progress and help interns in their endeavour. When in the district, the interns shall report to the District Collector.

## **SECTORS FOR INTERNSHIP:**

For the study, specific projects/ subjects would be suggested by the departments to Planning Department on which departments want study/ analysis. Routine works of the departments would also be included in the list of subjects for the internship. Some of the areas in which the interns could be asked to work are given below. The interns would not be restricted to these areas, other subjects and fields may also be considered:

- Financial inclusion, Micro finance, Social capital
- Financial Portfolio management, Revenue optimization
- District level planning /Decentralized planning
- Water resource management
- Medium, Small and Micro enterprises
- Urban reforms
- Human development indices
- Health and nutrition
- Reproductive & Child Health
- Rural sanitation and hygiene
- Energy, Home lighting and community mobilization
- Climate change adaptation and migration
- Elementary Education - Quality and outreach
- Biological Diversity conservation, documentation

- Eco tourism and wildlife management
- Nutrition Security, genetically modified crops / foods
- Crop Insurance, Health insurance and Insurance for unorganized sectors
- Conservation of water bodies and channels
- Public distribution system
- E - governance
- Skill development and employability
- PPP in social /infrastructure sectors
- Heritage conservation
- Corporate social responsibility
- Emission and pollution control including Carbon footprint management
- Urban and rural low cost electrification and last mile connectivity
- Any other

#### **CERTIFICATE OF INTERNSHIP:**

- The interns will present their reports to the HoD / Administrative secretary concerned. The report will be assessed by a committee consisting Director, HCM-RIPA; the concerned administrative secretary; and an expert nominated by Director, HCM-RIPA. A certificate will be awarded to each intern on completion of the internship by the Harish Chandra mathur Rajasthan Institute of Public Administration.
- No certificate will be awarded if the intern leaves the assignment before completion. State Government reserves the right to terminate any internship at any point of time without any obligation to cite reasons.



**GOVERNMENT OF RAJASTHAN  
PLANNING DEPARTMENT  
ECONOMICS & STATISTICS  
APPLICATION FORM FOR YOUNG INTERNS PROGRAM 2016  
(For Students)**

Please attach a recent passport size photograph

1.	Name of Applicant (In Block Letters)				
2.	Father's Name				
3.	Date of Birth				
4.	Contact Number				
5.	E-mail Id				
6.	Present Address				
7.	Permanent Address				
8.	<b>Details of Educational Qualification</b> (Please attach self-attested copies of related documents. Separate sheet may be attached if necessary)	Name of Degree with subject	Year	Name of Board/University	%
		10th			
		12th			
		Graduation			
		Post Graduation			
		Professional Degree/Diploma			
9.	Area of Interest (Please attach a write-up on Selected topic not exceeding 400 words)				
10.	Any additional information which you may like to furnish (Not more than 100 Word)				
11.	Experience				

Date:

Signature of Applicant  
Name-

**VERIFICATION**

This is hereby certified that the information given above in application form, by me is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or incorrect information given by me is liable to cancel my candidature of terminate my internship.

Date:

Signature of Applicant  
Name-

**RECOMMENDATION BY THE INSTITUTION**

This is hereby certified that the information given above in application form, by the applicant is true as per record of institution.

Signature and seal of Head/Dean of institution



**GOVERNMENT OF RAJASTHAN  
PLANNING DEPARTMENT  
ECONOMICS & STATISTICS**

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