

Government of Rajasthan
Directorate of Economics and Statistics
Yojana Bhawan, Tilak Marg, Jaipur-302005

INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Bid Reference No. F. (112)Estt./DES/LCS/2016/E/59308

Jaipur, Dated: 2nd Nov., 2016

Unique Bid No. **A-06/2016-17/10**

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| Name & Address of the Procuring Entity | <ul style="list-style-type: none"> Name: Director & Joint Secretary Address: Directorate of Economics and Statistics, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur (Raj.)-302005 Ph. 0141-2222740 Fax. 0141-2229756 |
| Name & Address of the Nodal Officer | <ul style="list-style-type: none"> Name: Shri Kuldeep Bhatnagar Designation: Joint Director (Admn.) Address: Directorate of Economics and Statistics, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur (Raj.)-302005 Email: jda.des@rajasthan.gov.in |
| Subject Matter of Procurement | RFP for Providing legal services and consultancy to Directorate of Economics and Statistics of Planning Department. |
| Bid Procedure | Single-stage: two part (envelop) open competitive e-bid procedure at http://eproc.rajasthan.gov.in |
| Bid Evaluation Criteria (Selection Method) | Least Cost Based Selection (LCBS)-L1 |
| Websites for downloading Bidding Document, Corrigendum's, Addendums etc. | <ul style="list-style-type: none"> Website: http://sppp.raj.nic.in, http://eproc.rajasthan.gov.in, http://www.rajasthan.gov.in Bidding document fee: INR 1,000 (Rupees One Thousand only) in Cash/ Demand Draft from a scheduled bank in favour of "Director & Joint Secretary, Directorate of Economics and Statistics, Rajasthan, Jaipur" payable at "Jaipur". RISL Processing Fee: INR 1,000 (Rupees One Thousand only) in Cash/ Demand Draft from a scheduled bank in favour of "Managing Director, RISL" payable at "Jaipur". |
| Estimated Procurement Cost | INR 1, 80, 00,000 (Rs. One crore eighty lakh) |
| Bid Security and Mode of Payment | <ul style="list-style-type: none"> Amount (INR): INR 3, 60,000 (Rs. Three lac sixty thousand only) Mode of Payment: Banker's Cheque or Demand Draft of a Scheduled Bank in favour of "Director & Joint Secretary, Directorate of Economics and Statistics, Rajasthan, Jaipur" payable at "Jaipur". |
| Period of Sale of Bidding Document | From 5.00 PM onwards of 03/11/2016 and upto 12.00 Noon of 05/12/2016 |
| Date/ Time/ Place of Pre-bid Meeting | <ul style="list-style-type: none"> Date/ Time: on 17/11/2016 11:00 AM Place: Conference Hall, DES, Jaipur Last date of submitting clarifications requests by the bidder: 16/11/2016 Response to clarifications by procuring entity: By 22/11/2016 |
| Manner, Start/ End Date for the submission of Bids | <ul style="list-style-type: none"> Manner: Online at eProcurement portal(http://eproc.rajasthan.gov.in) Start Date: : 22/11/2016 06.00 PM End Date: : 05/12/2016 04.00 PM |
| Submission of Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and Processing Fee | <ul style="list-style-type: none"> From 10.00 AM onwards on 23/11/2016 and upto 04.00 PM on 05/12/2016 |

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| Date/ Time/ Place of Technical Bid Opening | <ul style="list-style-type: none"> • Date: 05 /12/2016 • Time: 4.30 PM • Place: DES, Jaipur |
| Date/ Time/ Place of Financial Bid Opening | Will be intimated later to the Technically qualified bidders |
| Bid Validity | 90 days from the bid submission deadline |

Note:

Bidder (authorised signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, DD for Tender Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.

- 1) In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and RISL Processing Fee up to as per NIB schedule, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bidding document fee drawn in favour of "Director & Joint Secretary, Directorate of Economics and Statistics, Rajasthan, Jaipur" and RISL Processing Fee should be drawn in favour of "Managing Director, RISL" payable at "Jaipur" and Bid Security should be drawn in favour of "Director & Joint Secretary, Directorate of Economics and Statistics, Rajasthan, Jaipur" payable at "Jaipur" from any Scheduled Commercial Bank.
- 2) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 3) DES will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems or technical issues.
- 4) Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process.
- 5) Training for the bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.
 - a. Contact No: 0141-4022688 (Help desk 10.am to 6 pm on all working days)
 - b. e-mail: eproc@rajasthan.gov.in
 - c. Address : e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 6) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 7) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 8) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 9) The provisions of RTPP Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.


 (Om Prakash Bairwa)
 Director & Joint Secretary