



GOVERNMENT OF RAJASTHAN

**YOUNG INTERNS PROGRAM
GUIDELINES – 2019**

**DIRECTORATE OF ECONOMICS AND STATISTICS
DEPARTMENT OF PLANNING**

YOUNG INTERNS PROGRAM 2019

INTRODUCTION:

Management of development schemes, programmes, policy and regulatory frameworks are areas within the government which could be benefitted from an outsider perspective. An academically inclined person with interest in development management can benefit immensely from getting a ring –side seat within the government, through analysis of regulations, policy and public service delivery in general.

Young Interns program-2019 is an internship program consisting of leveraging skill sets of students of reputed institutions or young entrepreneurs / innovators/ employees of private sector /self – employed professionals / scholars/ educators/ any other on sabbatical leave and simultaneously the individuals gain invaluable insight while working for the state Government departments/ agencies. Thus, this program would be mutually beneficial to both the stakeholders. **This is purely an internship program and does not provide any type of employment or guarantee for any employment in future.**

NODAL DEPARTMENT:

Planning department is the nodal department and Directorate of Economics & Statistics is responsible for implementation of the program.

OBJECTIVES OF THE PROGRAM:

The objectives of the program are as follows:-

- To empower the young brains to learn and spread awareness and knowledge about various government

programs and services for the benefit of society and to act as a bridge between the service providers and recipients.

- To develop operational and learning skills among young scholars.
- To strengthen their research and evaluation skills in the field of public administration and development services.
- To generate interest amongst youth towards public services.
- To get independent critical analysis of Government programs and seeks suggestions for corrective measures.
- To enhance the outreach and impact of Government schemes & programs.

DURATION OF INTERNSHIP:

Program has structured for the time period as follows:

- Internship assignment forming part of training as per curriculum of a course (Student category) : 2-6 months
- Young entrepreneurs / innovators/ employees of private sector/self – employed professionals / scholars/ educators/ any other on sabbatical leave (Sabbatical Leave category) : Maximum 2 years

STRUCTURE OF INTERNSHIP :

Structure of internship would be as follows:

- Intern would be linked to the administrative department/ office responsible for sector of interest.
- Intern would be allotted a project for the duration / tenure of internship.
- A mentor would be appointed by administrative secretary/ HoD.

- A brief orientation program covering government functioning would be given to initiate the internship.
- After completion of internship interns have to submit final report to respective departments for certification.

ELIGIBILITY CRITERIA FOR SELECTION:

- Graduate student in the field of Engineering/ Medical/ Agriculture/ Law from a reputed University.¹
- Post-graduate student in the field of Development Studies/ International Development/Political Science/ Economics/ Sociology /Public Policy / Finance /Management/ Engineering/ Medical/ Agriculture/ Law/ Communications from a reputed University.¹
- Young entrepreneur's, innovators, Employees of private firms/ companies /think tanks. Self – employed professionals (Lawyers, Engineers, Doctors, CA,CS, Social Scientists, Educators etc.) Also scholars or educators or any other on Sabbatical leave.
- Excellent communication / presentation / intra –personal skills.
- Well versed information Technology skills (MS Office including MS word, power point, Excel and other similar programs on alternative platforms)
- Age between 18-35 years (as on 01.07.2019).
- 1-2 years of development experience in working with a non –profit, community based organization, Charity / Philanthropic organization, Aid agencies, Multilateral/ Bilateral agencies etc. will be an advantage.

LIST OF INSTITUTES FOR SELECTION OF INTERNS:

An illustrative list of institutions, students of which are eligible for participation in the program is as follows:

1. Intern may have 'flex time' and may work from their residences (If decided by the mentor)

- IITs
- IIMs
- National law schools / universities
- NITs
- AIIMs
- Tata Institute of Social Sciences
- Delhi School of Economics
- St. Stephens College
- BITS, Pilani
- Indian Institute of Forest Management, Bhopal
- Indian Agriculture Research Institute, New Delhi
- SMS Medical College, Jaipur
- IRMA, Anand
- Centre for the Study of Science Policy in the School of Social Sciences (JNU).

Other institutes, as deemed appropriate, may be added to this list.

SELECTION PROCEDURE OF INTERNS:

- Directorate of Economics & Statistics will invite applications from prospective interns and carry out the selection.
- Students are required to submit their applications in the prescribed format duly recommended by the head / dean of the institution along with relevant documents. Applications would be essentially accompanied by a statement of purpose (not less than 400 words) highlighting the issue he/ she would like to work upon and the nature of project proposed.
- Applications will be scrutinized on the basis of candidate's academic record and statement of purpose on the proposed topic of project.

- In case of young entrepreneurs / innovators/ employees of private sector/ self – employed professionals/ scholars/ educators/ any other on sabbatical leave, their academic background, area of expertise/ interest, field and quality of innovation and experience shall be given weightage in selection.
- Scrutinized applications would be forwarded to the department responsible for sector of interest of intern and department concerned would, finally select the interns.

STIPEND / MOBILITY SUPPORT:

- The selected interns will be given a lump –sum stipend of Rs. 15,000 per month if internship taken is less than 3 months and 30,000 per month for the entire period if it is of more than 3 month duration.
- Laptop with internet access would be provided. However, interns shall be encouraged to bring their own laptop and mobile for which they will be paid a lump – sum amount of Rs. 2,500 per month.
- Interns may also be engaged as consultant to specific projects.
- Local mobility support would be provided by the concerned department and for travel to places outside the head quarter TA/DA will be given as per rules applicable to Class II officers under Rajasthan TA Rules.
- Identity Card / Office Pass will be provided by the concerned department to the interns.

MENTOR:

Interns would be assigned to different mentors with whom they can interact on daily / weekly bases for support and guidance. These mentors will be senior officers who will

oversee the progress and help interns in their endeavour. When in the district, the interns shall report to the District Collector.

SECTORS FOR INTERNSHIP:

For the study, specific projects/ subjects would be suggested by the departments to Planning Department on which departments want study/ analysis. Routine works of the departments would also be included in the list of subjects for the internship. Some of the areas in which the interns could be asked to work are given below. The interns would not be restricted to these areas, other subjects and fields may also be considered:

- Financial inclusion, Micro finance, Social Capital
- Financial Portfolio Management, Revenue Optimization
- District Level Planning /Decentralized Planning
- Water Resource Management
- Medium, Small and Micro Enterprises
- Urban Reforms
- Human Development Indices/ Sustainable Development Goals
- Gross State Domestic Product/ District Domestic Product
- Civil Registration System/ Marriage Registration
- Business Registration
- Health and Nutrition
- Reproductive & Child Health
- Rural Sanitation and Hygiene
- Energy, Home Lighting and Community Mobilization
- Climate Change Adaptation and Migration
- Elementary Education – Quality and Outreach
- Biological Diversity Conservation, Documentation.
- Eco Tourism and Wildlife Management

- Nutrition Security, Genetically Modified crops / foods
- Crop insurance, Health insurance and Insurance for Unorganized sectors
- Conservation of Water Bodies and Channels
- Public Distribution System
- E – Governance
- Skill Development and Employability
- PPP In Social /Infrastructure Sectors
- Heritage Conservation
- Corporate Social Responsibility
- Emission and Pollution control including carbon footprint management
- Urban and Rural low cost electrification and last mile connectivity
- Any other

CERTIFICATE OF INTERNSHIP:

- The interns will present their reports to the HoD/ Administrative secretary concerned. The report will be assessed by a committee consisting Director, HCM RIPA; The concerned Administrative Secretary and an expert nominated by Director, HCM-RIPA. A certificate will be awarded to each intern on completion of the internship by the Harish Chandra Mathur Rajasthan Institute of Public Administration.
- No certificate will be awarded if the intern leaves the assignment before completion. State Government reserves the right to terminate any internship at any point of time without any obligation to cite reasons.
